

## (School Letterhead)

### College Preparatory Course Documentation

To document successful completion of the College Preparatory Course, make three copies of this form.

- 1) Provide one copy to the student.
- 2) Submit one copy with the student's transcript to the higher education institution.
- 3) File one copy in the student's permanent record.

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Campus: \_\_\_\_\_ District: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_

Counselor Name: \_\_\_\_\_ School Phone #: \_\_\_\_\_

Counselor Email: \_\_\_\_\_

#### College Preparatory Course Grade

English                      Grade \_\_\_\_\_                      Date \_\_\_\_\_

Mathematics                      Grade \_\_\_\_\_                      Date \_\_\_\_\_

#### Transcript Coding

CP110100    College Preparatory English Language Arts – Earned TSI Exemption

CP111200    College Preparatory Mathematics – Earned TSI Exemption

The college preparatory course has been coded accurately with grade on the student transcript.

Yes    No

\_\_\_\_\_  
Counselor Signature

Official transcript will verify College Preparatory Course TSI Exemption.