

(School Letterhead)

College Preparatory Course Documentation

To document successful completion of the College Preparatory Course, make three copies of this form.

- 1) Provide one copy to the student.
- 2) Submit one copy with the student’s transcript to the higher education institution.
- 3) File one copy in the student’s permanent record.

Student Name: _____ Student ID: _____

Campus: _____ District: _____

School Address: _____ City: _____

Counselor Name: _____ School Phone #: _____

Counselor Email: _____

College Preparatory Course Grade

English Grade _____ Date _____

Mathematics Grade _____ Date _____

Transcript Coding

CP110100 College Preparatory English Language Arts – Earned TSI Exemption

CP111200 College Preparatory Mathematics – Earned TSI Exemption

The college preparatory course has been coded accurately with grade on the student transcript.

Yes No

Counselor Signature

Official transcript will verify College Preparatory Course TSI Exemption.